Jr. Quality Assurance Analyst

Job Purpose: A Junior Quality Assurance Analyst focuses on developing test cases to identify software problems and their causes during the Agile sprint cycles. This position is fast paced and ever changing, requiring flexibility, self-initiative, and regular management of changing priorities. Occasional nighttime and weekend work is required within the position.

Key Job Functions/Responsibilities Design test plans, scenarios, scripts, or procedures. Test application modifications. Develop testing programs that address areas such as database impacts, software scenarios, regression testing, negative testing, error or defect retests, or usability document software defects, using a defect tracking system, and report defects to software developers and project team. Identify, analyze, and document problems with program function, output, online screen, or content. Monitor defect resolution efforts and track successes. Create or maintain databases of known test defects. Plan test schedules or strategies in accordance with project scope or delivery dates. Participate in product design reviews, providing input on functional requirements, product designs, schedules, or potential problems. Review software documentation to ensure technical accuracy, compliance, or completeness, or to mitigate risks. Advise, mentor, train or assist quality assurance analysts and developers at other skill levels, as needed, to ensure timely releases of high quality code. Achieve a service-focused culture with emphasis on delivering on-time, high-quality products and services to internal and external customers. Other duties as assigned – it is understood that this list of major duties and responsibilities is not an inclusive list and that other duties and responsibilities, which may include helping others in the same or different departments, may be assigned by supervision, technical and Business-Related Knowledge.

Skills and Abilities Required: Knowledge of the principles, practices and procedures of quality assurance testing and the ability to apply knowledge and skills to a range of professional assignments including the most difficult and complex. Previous quality assurance analysis or computer programming experience desired. Ability to independently analyze extensive data, identify discrepancies and inconsistencies and recommend a course of corrective action. Strong analytical thinking and problem solving skills. Ability to design, write, test and document efficient testing solutions to meet customer needs. Ability to change process execution during product line testing. Ability to manage multiple projects and adapt to changing priorities. Ability to thrive in a fast-paced, team–oriented work environment. Strong written and verbal communication skills. Keen attention to detail. Ability to work with minimal supervision and demonstrate initiative and good judgment. Ability to establish and maintain effective working relations with a wide variety of individuals. Ability to represent the company in a positive and professional manner. Ability to work well both independently and as a member of a team

Qualifications: University degree or community college diploma in a related field such as computer science/Information Technology. SQL and scripting. Strong computer skills including a working knowledge of MS office suite of products. Experience in a client-server environment. Knowledge of Agile development methodology preferred. Experience and knowledge of software testing. Bilingual (French and English) an asset. Financial Industry background an asset.